

# Material Handling Information Sheet

## **IMPORTANT – PLEASE READ CAREFULLY.**

Stronco has been appointed as the Official Material Handling Service Provider for this event.

### **MATERIAL HANDLING SERVICE INCLUDES:**

- Unloading of shipment and delivery to booth
- Removing of empty containers from booth to designated storage area (may be off-site)
- Return of empty containers to booth after show closing
- Loading of shipment from booth to carrier of choice

**\* This service includes move-in and move-out, whether fully or partially used**

Note: Transportation to and from show site is not included as part of this service.

### **ESTIMATING MATERIAL HANDLING CHARGES:**

- Material handling services are charged according to your booth size.
- Off target shipments will be charged an additional 30% to the applicable square foot rate.

### **SHIPMENT DEFINITIONS**

CRATED/SKIDDED	Skidded materials or materials in a shipping container that can be unloaded at loading dock with no additional handling.
UNCRATED	Loose or pad-wrapped shipments; machinery without proper lifting bars or hooks.
SPECIAL HANDLING	Material that requires additional handling, including ground unloading, stacked or constricted space unloading, designated piece loading, alternate delivery location, loads mixed with pad wrapped material and shipments without proper delivery receipts.
SMALL PACKAGE	Shipment consisting of any number of pieces not exceeding a combined weight of 30 lbs, and is received collectively on the same day, from the same shipper and delivered by the same carrier.

# Material Handling Service

<b>SHOW</b>	IDS TORONTO 2023	<b>ONSITE</b>	-
<b>LOCATION</b>	MTCC	<b>SHOW DATES</b>	January 19-22, 2023

<b>COMPANY</b>		<b>BOOTH #</b>	
<b>ADDRESS</b>			
<b>CITY</b>		<b>PROV / STATE</b>	
<b>CONTACT</b>		<b>POSTAL / ZIP</b>	
<b>TEL</b>		<b>TITLE</b>	
		<b>EMAIL</b>	
		<b>EXT</b>	
		<b>FAX</b>	

**\*\*CREDIT CARD AUTHORIZATION FORM MUST BE SUBMITTED WITH THIS SERVICE\*\***

RATES				
BOOTH SIZE	MONDAY TO FRIDAY		SATURDAY, SUNDAY & HOLIDAY RATES	
	CRATED	UNCRATED / OFF TARGET	CRATED	UNCRATED / OFF TARGET
<b>Up to 100 Square Feet (minimum 100 sq ft)</b>	<b>\$2.99</b>	<b>\$3.47</b>	<b>\$3.78</b>	<b>\$4.88</b>
<b>101 to 500 Square Feet</b>	<b>\$3.89</b>	<b>\$4.52</b>	<b>\$4.88</b>	<b>\$6.30</b>
<b>Over 500 Square Feet</b>	<b>\$4.73</b>	<b>\$5.62</b>	<b>\$6.04</b>	<b>\$7.82</b>

CALCULATION *Minimum charge of 100 sq ft			
DESCRIPTION <small>(see material handling information sheet for definitions of shipments)</small>	BOOTH SIZE <small>(length x width = sq ft)</small>	PRICE <small>(PER SQ FT)</small>	SUB TOTAL
CRATED SHIPMENTS	_____ sq ft	x \$ _____	= \$ _____
UNCRATED/OFF TARGET SHIPMENTS	_____ sq ft	x \$ _____	= \$ _____
<b>NOTE:</b> Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges above are estimates only and will be adjusted according to type of shipment.			

**PLEASE COMPLETE THE FOLLOWING:**

Goods are scheduled for delivery to show site on: \_\_\_\_\_  
MONTH/DAY CARRIER NAME

Number of Pieces: \_\_\_\_\_ Total Weight: \_\_\_\_\_  lbs  kgs

PAYMENT							
Note: You must complete a credit card authorization form if you are paying by cheque <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="background-color: #cccccc;"><b>SUB TOTAL</b></td><td></td></tr> <tr><td style="background-color: #cccccc;"><b>13% HST</b></td><td></td></tr> <tr><td style="background-color: #cccccc;"><b>TOTAL</b></td><td></td></tr> </table>	<b>SUB TOTAL</b>		<b>13% HST</b>		<b>TOTAL</b>	
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<table style="width: 100%;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">CARD NUMBER</td> <td style="width: 50%; border-bottom: 1px solid black;">EXPIRY DATE</td> </tr> </table>	CARD NUMBER	EXPIRY DATE					
CARD NUMBER	EXPIRY DATE						
I have read and understand the Terms & Conditions of my agreement with Stronco <span style="float: right;">HST# R129612164</span>							
<table style="width: 100%;"> <tr> <td style="width: 40%; border-bottom: 1px solid black;">CARD HOLDER</td> <td style="width: 20%; border-bottom: 1px solid black;">SIGNATURE</td> <td style="width: 40%; border-bottom: 1px solid black;">DATE</td> </tr> </table>	CARD HOLDER	SIGNATURE	DATE				
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<b>TERMS &amp; CONDITIONS</b> This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.	<ul style="list-style-type: none"> <li>Refunds will not be given on orders cancelled on-site.</li> <li>A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.</li> <li>All claims/discrepancies must be settled prior to show closing.</li> <li>No cheques will be accepted on-site.</li> </ul>						

J  
SQFT-T5.2-09-10-17

